

Chi Epsilon Sigma- Gamma Chapter
Friday, January 15, 2021
9:30 EST
ZOOM Board Meeting

The meeting was called to Order by Nancy Williams.

The following persons were present: Nancy Williams, Kimberly Faulk, Robyn Edgell, Kelsey King, Lisa Stevens, Georganne Collins, Sherry Stith, Jill Walch, Marilyn Hooks, and Kim Campbell.

The minutes of the last meeting were emailed to everyone before the meeting. Motion by Jill Walch to approve the minutes as presented. Seconded by Sherry Stith. Motion carries.

The treasurer's report was emailed to everyone before the meeting. The current balance in our account is \$7,440.20. Sherri reported 108 returning members, 7 retired members and 15 new members have paid dues. Nancy asked everyone to send reminders since you still have until the end of January to pay dues and they can be paid from your professional development funds if approved.

Old Business

Nancy contacted Chad Jennings about doing a Zoom training with the board members. Chad agreed and offered three dates: Tuesday, February 9, Thursday, February 11, and Thursday, February 18. After a brief discussion, the group agreed on Thursday, February 11. Please send all questions to Nancy by Wednesday, January 27. She will get them to Chad before our training.

New Business

Elieen Kopp could not be with us today, she lost her father January 13. Please keep her and her family in your thoughts.

Today's question is how we get people to attend a virtual conference. Nancy will contact the state parks to see if we can get a donation or at least a discount for a state park stay. This will be used as an incentive to attract members to the conference. Other incentives can be a basket of gift cards or a gift card given away at intervals throughout the conference. It was decided to use gift cards as they would be easy and in expensive to mail to the winners. Directors will donate \$20 gift cards for this use. All cards need to be sent to Sherry Stith, 1377 S Hwy 261, Hardinsburg, KY 40143.

Constitution & By-Laws Committee Donna Brown, Georganne Collins, and Nancy Williams are on the committee. They will review the constitution and by-laws and suggest any changes that need to be made at the annual meeting this year.

Awards Robyn Edgell and Kelsey King are heading up awards. They suggested that this year we use the normal awards and add several silly awards to raise moral. These awards will not have any monetary reward just a certificate. The suggested “Cutest Mask”, Social Distancing Butterfly”, Tech Whisperer”, etc.

Since this year, the awards will be given virtually to members via a slide show they will be asked to send a picture with the nomination. The picture will be used for the slide show.

Scholarships Kimberyl Faulk and Kim Campbell will get these applications out to members soon. Scholarships will be the same as in the past.

Workshops/Sessions Chad Jennings will do a OneDrive training and Kim Hersey can do a training on Excell or Access with emphasis on the county database. Both sessions will need to be longer sessions. After some discussion, the group decided on Access and dealing with the county database.

It was suggested that we contact Mia Ferrell to do a training on diversity since this is a focus for the university this year. Robyn will contact Mia.

Since One Drive and Access are for targeted to staff assistants it was suggested to offer something targeted to program assistants. Robyn will contact Pam Holbrook about Qualtrics training.

The following is a suggested timeline for both days:

Thursday (all times are EST)

9:30 Greetings

10:00-11:00 Session 1

11:00-11:15 Break

11:15-12:15 Session 2

12:15-1:15 Lunch

1:15-3:15 Diversity Training all participants

3:30-4:30 Session 3

Friday

10:00-10:30 Slide show*

10:30 Board meeting and door prizes

12:00 Dismiss

*The slide show will be made up of pictures of past conferences. Please send any pictures you have to Nancy. Robyn will send out an email to the membership for pictures.

Board Location Three locations, Owensboro, Nelson, and UK RECC. Nancy will send out a survey for everyone to vote on their choice.

Opening speakers Nancy will contact Laura Stevenson to see if she would like to supply an opening greeting to the group.

Final Thoughts Sherry asked if she should order new member name tags. Since we will not be meeting in person this year we will hold off until our next in person meeting

Next meeting Thursday, February 18, 2021 @ 10 :00 EST, 9:00 CST.