

CHI EPSILON SIGMA
Gamma Chapter
The National Cooperative Extension Support Staff
Fraternity of the University of Kentucky

Board Meeting
January 25, 2024, 10:00AM
Hardin County Extension Office

Officers

President

Kim Campbell

Vice President

Marie Grimes

Secretary

Nancy Williams

Treasurer

Georganne Collins

Annalist

Robyn Edgell

Past President

Tami Widelski

Directors

West Region

W1-2 Stephanie Caldwell

W3-4 Sue Rice

W5-6 Sherry Stith

W7-8 Katie Sandlin

Central Region

C1-2 Carol Thompson

C3-4 Ryan Linton

C5-6 Lisa Casteel

C7-8 Stephanie Howard

East Region

E1-2 Lisa Stevens

E3-4 Carrie Adkins

E5-6 Debra Combs

E7-8 Donna Napier

Campus

Melissa Feddes,

UK Lexington

Brandy Garcia,

UK Princeton

Josh Mullins,

UK-Robinson Station

President Kim Campbell called the meeting to order.

Officers Kim Campbell, Marie Grimes, Nancy Williams, Georganne Collins, Robyn Edgell, and Tami Widelski were present. Directors Sherry Stith, Katie Sandlin, Carol Thompson, Ryan Linton, Stephanie Howard, Lisa Stevens, Carrie Adkins, Debra Combs, and Brandy Garcia were present.

Nancy Williams, secretary asked the board to take a few minutes to read over the minutes from the previous board meeting. Georganne Collins made a motion to accept the minutes as written, Sherry Stith seconded the motion. Motion carried.

Treasurer Georganne Collins presented a treasurer report and budget. The checkbook balance is \$13,393. The first payment of \$3,125 was paid per contract for the 2025 conference. The second payment is due for the same amount. Report filed for audit.

Membership Update

Georganne Collins stated she received 206 surveys and 188 of those have followed up with payment of their dues. She asked directors to send out reminders to sign up for membership before January 31, 2024.

Conference Theme

All board members present reviewed the new conference logos with positive discussion. The board decided the three puzzle pieces with the logo slogan of 'You Bring It All Together' in white lettering will be used on navy shirts along with the CHIES logo. All versions presented will be available for marketing.

Conference Food

President Kim Campbell spoke of the coordination of the food. There was a decision made to supply coffee on our own instead of incurring charges from the hotel for providing coffee. Ryan Linton, Kim Campbell, and Marie Grimes said they will bring big coffee pots to use. Kim Campbell said she will follow up with Stephanie about drink donation. She also said she would put a list on TEAMS for sign ups if anyone can bring item.

COMMITTEES

Awards

Chairperson Stephanie Howard is awaiting a price list. She stated she will need one month turn-around time for the awards. Deadline to turn nominations into Stephanie is March 5. She will then have them ready by March 25.

Professional Improvement Scholarship

Marie Grimes gave Chairperson Sue Rice's report. The updated forms are in the TEAMS file. They will be emailed out to membership with the conference registration forms.

Nominating Committee

Current board members, Carol Thompson, and Josh Mullins have turned in their forms. Chairperson Tami Widelski asked that board members turn their forms in if they are up for election and wish to continue their role. Area directors positions up for election are C 3-4, E 3-4, W 1-2, W 3-4, W 5-6 and, UKRECC Princeton. Officer positions are Vice President, Secretary, and Annalist.

Budget Committee

Georganne Collins, treasurer, will look for CD option after the conference. This is contingent on the balance in the account after paying all the conference bills.

Constitution & By-laws Committee

Tami Widelski presented the changes that the committee has proposed for the constitution & by-laws, as well as the policies & procedures and operating guidelines. By-laws will need a membership vote at the conference. The policies & procedures and operating guidelines documents will be combined into one document to eliminate redundancy.

ANNUAL CONFERENCE COMMITTEES

Breakout Sessions & Registration

The committee will determine conference session schedule, and they will post it on TEAMS. Conference registration will be ready to go out to membership by February 15. Session sign-ups will go out by March 4 with two weeks to complete.

Door Prizes

No Report

Facilities/Equipment

Chairperson Marie Grimes reported that hotel will provide all equipment.

Entertainment/Activities

Games will be available to play in the hotel lobby. Ryan is working on an escape room. Tami said she would help him. Check the list on TEAMS if you will be able to bring games.

COMMITTEES

Greetings/Welcome

Carrie will talk to Sue about banners.

Guest Speaker

Marie reported a possible opening speaker, Ryan Farley. He is the 4-H Agent for Woodford Extension and would be free of charge.

Member/Speaker Gifts

Donna sent sample that everyone passed around.

Membership Welcome

The New Membership Welcome name changed to Membership Welcome. There will be a welcome and conference overview with hors d'oeuvres and networking offered for all members on Wednesday night to meet administration guidelines. We will have a quick reference sheet for help with different job aspects such as QuickBooks, Excel, Concur.

Registration Table

No report.

NEXT BOARD MEETING

March 19, 2024, in Paintsville at the Ramada. Time TBD.

Respectfully submitted,

Nancy Williams, Secretary